

ROWTON PARISH COUNCIL

**Clerk to the Council: Christine M Davies 3 Durban Avenue Christleton Chester CH3 6AL
Tel: 01244 335996**

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To Members of Rowton Parish Council

You are duly summoned to attend the ordinary meeting of Rowton Parish Council to be held at **7.30pm on Monday 8 November 2021** at Rowton Methodist Church, Moor Lane, Rowton.

C M Davies

Christine M Davies
Clerk to Rowton Parish Council

Residents who wish to attend to make a contribution during ‘Public Participation’ are kindly asked to wear a face covering whilst in attendance and use the hand sanitizer on arrival and sit in designated seating. Alternatively, residents who wish to raise matters of concern may also do so by email rowtonclerk@hotmail.co.uk or telephone the Clerk on 01244 335996.

A G E N D A

1. **Apologies** To receive apologies and to approve reasons for absence
2. **Declaration of Interest** To declare any personal/prejudicial interest in items on the agenda and their nature
3. **To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 13 September 2021**
4. **Matters Arising not covered elsewhere on the agenda**
5. **Public Participation** Where members of the public can raise matters of concern
6. **Highways**
Moor Lane
 - i) To receive update re sewer cleaning
 - ii) To consider further measure to prevent flooding**Japanese Knotweed** – To receive update regarding monitoring
Weed Control, Croft Close – To receive update
7. **Finance** To confirm up-to-date bank balance and to approve retrospective expenditure for September and October:

Payments	Amount	Cheque No/Online Payment
SLCC – Annual Membership	£80.00	OP
CM Davies – Sept Sal 201.96 + 17.10 Exp	£219.06	OP
Penny Lane Accountants – Payroll	£5.00	OP
Deva Print Ltd – Newsletters	£60.00	OP
ChALC – Training Session (Clerk)	£25.00	OP
Rowton Methodist Church – Room Hire	£175.00	OP

- i) To receive budget/actual figures to 31/10/21
8. **Councillor Vacancy** To consider further measures to fill vacancy
9. **Planning** To receive Planning Application decision re 21/03080/FUL 1 Croft Close and to note No Comment submission for Planning Application 21/03819/FUL Field View, Promised Land Lane, Rowton.
10. **Litter Picking Volunteer Group** To consider formation of group and rota
11. **Carols on the Green** To finalise arrangements for event to be held on 09/12/21
 - i) Weatherproof Storage Box - To consider purchase of box to house xmas lights, battery etc
12. **Smart SID** To consider viability of purchase of road safety education tool
13. **Change to numbering of Minutes** To note recommended change to numbering of minutes
14. **Issues for Discussion/Consideration** Issues can be discussed but no decisions made
15. **Correspondence** See Folder
16. **Date of Next Meeting: Monday 10 January 2022**